

# STATE WIDE VACANCY ANNOUNCEMENT (SWVA)

G1 ENLISTED PERSONNEL ARKANSAS NATIONAL GUARD BLDG 7202, ROBINSON MTC NORTH LITTLE ROCK, AR 72199-9600	<b>DATE:</b>  5 March 2018	<b>SWVA CONTROL NUMBER:</b>  2018-SWVA-008
<b>OPEN TO:</b> Current members of ARARNG or those eligible to become members of the ARARNG	<b>Applications will be accepted until:</b> 31 JULY 2018 OR UNTIL FILLED	
<b>POSITION TITLE, SERIES, GRADE, PARA/LINE:</b> INSTRUCTOR, 25B38, E6, 5 POSITIONS	<b>APPOINTMENT FACTORS:</b> See Paragraphs Below	
<b>LOCATION OF POSITION:</b> 3 <sup>RD</sup> BN 233 <sup>RD</sup> RTI, CJTR, NLR, AR	<b>MINIMUM GRADE:</b> SGT (E5)	<b>MAXIMUM GRADE:</b> SSG (E6)

**BACKGROUND:**

- (1) Reference: ARNG-HRH 24 July 2012 State Wide Vacancy Announcement (SWVA) Procedures (PPOM #12-057).
- (2) Background: ARARNG has been unable to fill the below NCO vacancy IAW AR 600-8-19 and the ARARNG MOI for 2018 EPS Board. Thus, this SWVA is hereby implemented to identify and assign Soldiers to voluntarily fill a Traditional NCO vacancy.
- (3) **This is a Traditional “M-Day” position. It is NOT a full-time position.**

**SOLDIER INCENTIVES:** Any change in a Soldier’s MOS, except as provided by normal rank progression as outlined in DA PAM 611-21, is not allowed and will terminate that Soldier’s Select Reserve Incentive Program bonus, with recoupment. Accepting a SWVA slot is voluntary change of MOS and falls outside of normal rank progression. Applicants should contact the ARARNG Incentive Manager at 501-212-4028 to determine any possible termination and/or recoupment actions that may result from accepting this position.

**DUTIES:**

The Information Technology Specialist installs, operates and maintains computer systems and information technology (IT) networks. Performs system administration (SA) and maintains computers and servers within the computing environment (CE) and the network environment (NE). Performs network administration (NA); installs, configures and maintains network equipment within the network. Installs, operates, and maintains commercial off the shelf (COTS) equipment (i.e. routers, switches, and desktop and laptop computers). Provides SA to Tactical Battle Command Servers (TBC Server) in the tactical operations center (TOC). Provides SA and direct support for Content Management. Performs Information Assurance (IA), provides the security services and attributes of availability, authentication, confidentiality, integrity and non-repudiation; Network Operations (NETOPS) Service Desk Management, which includes incident and problem processing, change request processing, availability management and user interaction. Assists in the planning, configuration, management, and monitoring of the wide area network (WAN)

## **SPECIFICATIONS:**

The initial selection criteria for RTI instructor duty are:

- a. Be a high school graduate or possess the GED equivalent.
- b. Have no personal habits or character traits that are questionable from a security standpoint, such as financial irresponsibility, foreign holdings or interest, heavy drinking, drug abuse, gambling, emotional instability, and so forth. Concerning alcohol and drug abuse, persons declared rehabilitation successes under the ADAPC Program should not be included.
- c. Possess mature judgment and initiative.
- d. Have a minimum of three years time remaining in-service upon arrival at assignment or agree to reenlist or extend to meet the requirement.
- e. Have a security clearance consistent with that required to attend the requisite instructor course.
- f. Meet minimum Reading Grade Level (RGL) and Language Grade Level (LGL) (measured by Test of Adult Basic Education (See AR 350-1)) required for attendance to the requisite instructor course.
- g. Display an outstanding military bearing.
- h. Meet the body composition requirements in AR 600-9.
- i. Be able to pass the Army Physical Fitness Test (APFT).
- j. Be fully qualified in the MOS for which instructor duty is desired and have at least one year of experience in that MOS.
- k. Have recently held a leadership assignment.
- l. Have a demonstrated ability to be an instructor.
- m. Does not have a speech impediment.

**Duty MOS Qualification:** Soldiers selected by this SWVA must agree to become MOS qualified within 1-year of assignment. This includes completing any additional requirements associated with awarding the new MOS such as security clearance. **MUST BE CURRENT ON ALL CEU'S**

b) **NCOES/SSD:** Soldiers selected by this SWVA must agree to complete all NCOES requirements for the duty position advertised by this SWVA within one year of assignment. This includes SSD 1 for consideration for E5, SSD 2 for consideration for E6, SSD 3 for consideration for E7, and SSD 4 for consideration for E8.

c) **Zone of Consideration:** If applicable, Soldiers selected by this SWVA will be promoted upon award of 25B MOS/CPMOS, completion of any required NCOES or SSD, and placement on the promotion list (must be boarded and listed on EPS list following scheduled boards). Once the Soldier is on the promotion list, the Soldier may be promoted out of sequence because their original selection was against an exhausted promotion list.

d) Commanders are authorized to reassign a Soldier to a position commensurate with their current grade and qualifications if they fail to meet the conditions of the SWVA selection (i.e., fault of the Soldier).

**POC for duty description: SFC Nick Thames – 87<sup>TH</sup> TC Human Resources NCO at 501-212-6811**

**Selecting Supervisor: CMS Paul Winkle, 233rd RTI CSM**

Approval Authority: CSM Rick Megoloff, ARARNG State Command Sergeant Major

**APPLICATION INSTRUCTIONS:**

All applications must be submitted via email to: [ng.ar.ararng.list.enlisted-promotions@mail.mil](mailto:ng.ar.ararng.list.enlisted-promotions@mail.mil) or [amanda.m.mackey2.mil@mail.mil](mailto:amanda.m.mackey2.mil@mail.mil).

- a. Letter of interest from individual indicating desire to voluntarily transfer to the advertised position and meet all MOS and NCOES requirements within required timelines of PPOM #12-057.
- b. Letter of acknowledgment from current unit commander. (If not on a current EPS list)
- c. Enlisted Record Brief (ERB).
- d. Last 3 NCOERs. Memorandum may be provided to explain less than 3.
- e. Current DA Form 705
- f. Certified Height/Weight or DA 5500 or 5501 if exceed Screening Table Weight.